

MINUTES OF A SPECIAL MEETING OF THE BOARD
OF DIRECTORS

OF

HIGH PLAINS METROPOLITAN DISTRICT

Held: Thursday, July 16, 2015 at 6:30 p.m. at 7777 S.
Country Club Pkwy, Aurora, CO 80016

Attendance

A special meeting of the Board of Directors of the High Plains Metropolitan District was called and held as shown above and in accordance with the applicable statutes of the State of Colorado. The following directors, having confirmed their qualification to serve on the Board, were in attendance:

Kevin McGlynn
Kevin Cahill
Kevin Means

Director O'Neill was absent and the absence was deemed excused.

Also present were Clint C. Waldron, Esq., White Bear Ankele Tanaka & Waldron, Professional Corporation, Irene Borisov, Summit Association Management; Sarah Hunsche, CliftonLarsonAllen, LLP; Kevin Cox, COX Landscape Services, LLC and residents.

Call to Order

Director McGlynn noted that a quorum of the Board was present and that the directors had confirmed their qualification to serve, and therefore called the regular meeting of the Board of Directors of the High Plains Metropolitan District to order.

Agenda

The Board reviewed the proposed agenda. Following discussion, upon motion duly made and seconded, the Board unanimously approved the agenda, as amended.

Consider Appointment of Kevin Vogel to the Board of Directors

Mr. Waldron noted that there is currently a vacancy on the Board. Mr. Vogel expressed an interest in being appointed to the Board and confirmed his qualifications for such appointment. Following discussion, upon motion duly made and seconded, the Board unanimously approved Mr. Vogel to the Board. Mr. Vogel was administered his Oath of Office. Upon a motion duly made and seconded the Board unanimously elected Mr. Vogel as an Assistant

Secretary.

Public Comment

Several members of the public were in attendance. Comments included issues related to landscaping, transparency, and sprinklers.

Consent Agenda

Upon motion duly made and seconded, the Board unanimously approved all items on the consent agenda as follows:

- a. Approve June 23, 2015 Meeting Minutes
- b. Review and Consider Ratification and Approval of Payment of Claims represented by online payments and check nos. 1504 - 1507 in the amount of \$11,300.54 from CliftonLarsonAllen and check nos. 4039-4043 and online payments in the amount of \$19,253.48 from Summit Management and Consulting, LLC
- c. Approve and Ratify Work Order No. 6 to COX Landscaping Services, LLC Contract for emergency mainline repair work at Country Club Parkway and Mineral in the amount of \$800.00-\$900.00
- d. Approve and Ratify Work Order No. 7 to COX Landscaping Services, LLC Contract for Various Landscape Improvements in the amount of \$4,300.00
- e. Approve and Ratify Work Order No. 8 to COX Landscaping Services, LLC Contract for Tree Insecticide Application in the amount of \$4,212.00

**Financial Report/
Financial Matters**

Review and Consider Acceptance of June 30, 2015 Financial Statements

Ms. Hunsche reviewed the June 30, 2015 Financial Statements with the Board. The Board appreciated the new formatting changes.

Other Financial Matters

None.

Landscape Maintenance

Review Landscape Maintenance Report

Mr. Cox reviewed the Landscape Maintenance Report with the Board. He noted that the native grasses have been sprayed and that weed control has been difficult. Mr. Cox also updated the Board on various outstanding work orders.

Discuss, Review and Approve Work Orders/Proposals

Mr. Cox presented the Board with a Work Order Proposal for tree ring mulching at a cost of \$7.50 per ring and a total cost of \$6,300. Following discussion, the Board determined to table this proposal.

Mr. Cox also discussed District-wide mulching with the Board. Following discussion, the Board determined to appoint a Landscape Committee, made up of several residents and Directors Cahill and Means from the Board. The Board approved a budget for landscaping not to exceed \$15,000 to replace wood mulch with cobble and breeze with river-walk.

Discuss Water Usage Tracking and Reconciliation The Board was presented with a general update. No action was taken.

Other Landscape Maintenance Mr. Cox reviewed the tree audit with the Board. The Board asked the Landscape Committee to make a recommendation on how to proceed with the tree replacements at the August regular meeting.

Facilities Management/District Operations

Review District Manager’s Report Ms. Borisov reviewed the District Manager’s Report with the Board.

Covenant Enforcement Ms. Borisov presented the Board with a general update.

Architectural Review Matters None.

Discuss, Review and Approve Work Orders/Proposals Ms. Borisov presented the Board with an update regarding proposals for meeting signs. She noted she is still reviewing options.

Ms. Borisov also presented the Board with a proposal for playground repairs from Playground Safety Solutions. Following discussion, upon motion duly made and seconded, the Board approved the proposal.

The Board engaged in general discussion regarding trash cans. No action was taken.

Ms. Borisov presented the Board with a proposal for Pet Waste Stations. Following discussion, upon motion duly made and seconded, the Board approved the proposal for installation of six (6) stations with garbage cans.

Consider Approval of Revised Waste Management Contract Ms. Borisov presented the Board with the revised Waste Management Contract for consideration. Following review, upon a motion duly made and seconded the Board unanimously approved the option of \$10.75 with roll-off.

Collection/Delinquent Accounts

Ms. Borisov presented the Board with an update. No action was taken.

Other Facilities Management

The Board engaged in general discussion regarding insurance renewal. No action was taken.

Legal Matters

Proposals from Consultants for Noise/Traffic Screening Engineering Analysis

Mr. Waldron presented the Board with an update regarding the proposals for Noise/Traffic Screening Engineering Analysis. The Board requested that the potential consultants attend the next meeting.

Update Regarding Detention Pond Road

Mr. Waldron noted that he is still waiting to hear back from the City regarding the detention pond road.

Other Legal Matters

None.

Director's Items

Other Director Items

The Board determined to schedule a walkthrough of the District with the Landscape Committee.

Other Business

None.

Adjourn

There being no further business to be conducted, the meeting was adjourned.

The foregoing constitutes a true and correct copy of the minutes of the above-referenced meeting.



Secretary for the Meeting

The foregoing minutes were approved on the 19th day of August, 2015.