

HIGH PLAINS METROPOLITAN DISTRICT
www.highplainsmetro.org

Special Meeting (via Teleconference)
Thursday, October 15, 2020, at 6:00 p.m.

2020 Regular Meetings – Third Thursday of each Month at 6:00pm

Shawn McGoff, President	Term to May 2022
Josie O’Neill, Treasurer	Term to May 2022
Jill Shadwell, Secretary	Term to May 2023
Maria Elena Daniels, Assistant Secretary	Term to May 2022
Vacant	Term to May 2023

Due to Executive Orders issued by Governor Polis, and Public Health Orders implementing the Executive Orders issued by the Colorado Department of Health and Environment, and the risk posed by COVID 19, this meeting will be held via teleconferencing and can be joined through the directions below:

<https://zoom.us/j/98523185507?pwd=dIU4eVI3YVdJQ2ZQTWE5cXdIL2hFdz09>

Meeting ID: 985 2318 5507

Passcode: 631590

Call-in Number: 720-707-2699

Agenda:

- Call to Order
- Declaration of Quorum/ Conflict of Interest Disclosures
- Agenda Revisions, Approval
- Public Comment
- Consent Agenda
- Financial Report/Financial Matters
- Legal Matters
- District Committee Updates
- Facilities Management/District Operations Report
 - Projects/Action Items Review not covered by a Committee
- Director Items/Other Business
- Comment
- Adjournment

NOTICE OF SPECIAL MEETING AND AGENDA

- 1. Call to Order**
- 2. Declaration of Quorum/ Conflict of Interest Disclosures**
- 3. Agenda Revisions, Approval**
- 4. Public Comment** - Members of the public may express their views to the Board on matters that affect the District. Comments will be limited to three (3) minutes. Please sign in. As a general practice, the Board will not discuss/debate these items, nor will the Board make any decisions on items presented during this time, rather it will refer the items for follow up
- 5. Consent Agenda** - The items listed below are a group of items to be acted on with a single motion and vote by the Board. An item may be removed from the consent agenda to the regular agenda by any Board member. Items on the consent agenda are then voted on by a single motion, second, and vote by the Board
 - a. Approve September 17, 2020 Special Meeting Minutes
 - b. Approve Claims Listing in the Amount of \$648,810.49 and \$12,719.45
 - i. Cox retainage

6. Financial Report/Financial Matters	Speaker	Notes/Minutes
Review and Consider Acceptance of Unaudited Financial Statements	Accountant	Vote
Discuss 2021 Budget Workshop	Accountant	<ul style="list-style-type: none"> • Scheduled for 10/20 • Any prep by Directors needed prior? • Is this in person – or location?

7. Legal Matters	Speaker	Notes/Minutes
Snow Removal agreement	WBA	<ul style="list-style-type: none"> • Status with city approval • Vendors?
Consider approval of easement for monument sign	WBA	<ul style="list-style-type: none"> • Update/vote
Discuss district procurement policy for committees	WBA	<ul style="list-style-type: none"> • Update/vote
Lennar Park turn over	WBA	<ul style="list-style-type: none"> • Update

8. District Committee Updates	Speaker	Notes/Minutes
Landscape Committee	Maria Elena Jill Shadwell Irene/Summit Kevin Cox	<ul style="list-style-type: none"> • Committee members • Update on Park Signs and Landscaping around Large Sign • Update on Smoky Hill & Blackstone Pkwy Entrance Revamp. Spring 2021 warranty walk

		<ul style="list-style-type: none"> • Park Renovation - Clifton & County Club Pkwy. Spring 2021 warranty walk • Update on Tree Planting project • Blackstone sign • Landscape maintenance report (if questions) • Tree Mulching • Removal of dead plants • Pet Waste Station install • Dead Trees insurance update (Howey cost, insurance rates assessment, next steps) • Approvals on work orders? What is pending? • Cox retainage – payables. Board deferred last meeting. • Landscaping Report – questions/discussions
Design Review Committee (DRC)	Maria Elena & Shawn McGoff	<ul style="list-style-type: none"> • Committee members • Residential Guidelines progress • Summit to provide a list of repetitious violations to the Board and Landscaping committee • Review Covenant Enforcement Report
Advisory Committee	Shawn McGoff & Josie O'Neill	<ul style="list-style-type: none"> • Committee members • Updates
Social Committee	Josie O'Neill	<ul style="list-style-type: none"> • Committee members • Community Service Update • Holiday Lighting • Social Events Update • Welcome letter and packet • Town Hall • Trash Bin, recycling and shredding
Website Committee	To be Named	<ul style="list-style-type: none"> • Committee members • Updates
Security/Safety Committee	Jill Shadwell Maria Elena Security Committee member(s)	<ul style="list-style-type: none"> • Committee members • Updates (Security Resident to present status) • Proposals for Solar Lights at Mailboxes • Review Playground Safety Solutions Quarterly Report • Proposals for Security Options (guest presenter) • Traffic safety (golf carts, Monaghan Rd)

9. Facilities Management/District Operations Report	Speaker	Notes/Minutes
Discuss Board Email Options	Summit	Select Email Option · Was requested of Summit to provide a comprehensive/summary of quotes (email options). Board can decide based on those options.
Review Proposals for Repairs to Median walkway gaps	Summit Shawn McGoff	·

10. Director Items/Other Business	Speaker	Notes/Minutes
Discuss Letters of Interest and Board Appointment and Consider Appointment	Board	Voting for new Board Member
Vendor RFP process (Requirements definition, selection criteria, communications process)	Board	· Next Steps, vendors, process for defining Decision Making Criteria · Recommend a separate committee, to determine RFP process, vendors and timeline, and Success Expectations for each vendor type
SARIA	Shawn McGoff	
WPRA Meeting Updates – assignment of new board member	Board	Consider Appointment of Representative
Board Emails from Residents	Board	
SDA Annual Conference	Board	Updates from those who attended the conference (9/23-25)

11. Public Comment - Members of the public may express their views to the Board on matters that affect the District. Comments will be limited to three (3) minutes. In person, please sign in, via Zoom – please raise hand during the time of Public Comment.

12. Adjournment